Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR, DIST. AKOLA**
Name of the head of the Institution	**Dr. Ajay Pandurangpant Charjan**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07256243951**
Mobile no.	**9552632621**
Registered Email	**artssciencecollege@rediffmail.com**
Alternate Email	**iqacrgrascmzr2018@gmail.com**
Address	**National Highway No. 06, Amravati Bypass Road, Murtizapur, Dist. Akola**
City/Town	**Murtizapur**
State/UT	**Maharashtra**
Pincode	**444107**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Pravin Manikrao Makode**
Phone no/Alternate Phone no.	**07256243951**
Mobile no.	**9420920640**
Registered Email	**artssciencecollege@rediffmail.com**
Alternate Email	**pravin_makode@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.rgrcollmzr.ac.in/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://rgrcollmzr.ac.in/Academic_Calender_2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.63**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**23-Aug-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular IQAC meetings	**27-Dec-2018**	**12**

	01	
Regular IQAC meetings	27-Oct-2018 01	12
Regular IQAC meetings	16-Aug-2018 01	12
Regular IQAC meetings	14-Jun-2018 01	12
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. College Administration decentralized be different committees constituted as per the criterion of NAAC. 2. Academic planning and review. 3. AAA conducted, self appraisals filled by all the staff and analyzed by committee at the end of academic year. 4. Review of students and staff achievement, Feedback analysis by committee. 5. SWOC Analysis.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
.To Organize Workshop	One day workshop Organized by Mathematics department
Introduction of new programs	P.G. Programs introduced in Chemistry, Mathematics & Zoology
Laboratory Recognition for Research	Proposal submitted to parent university
Infrastructure Inmprovement	Laboratory for Pg Classes
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Shri Govindsingh Rathod Shikshan Prasarak Mandal Dahatonda	08-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**07-Jan-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri. Dr. R.G.Rathod Arts and Scince College is permanently affiliated to Sant. Gadge Baba Amravati University, Amravati and follows the curricula prescribed by the University. Shri. Dr. R.G. Rathod Arts and Scince College is currently having the following mechanisms for effective delivery of curriculum. The Syllabus of the institution is set by S.G.B.A. University, Amravati Calendar of events are prepared as per the S.G.B.A. University, Amravati. Academic schedule and the action plan for the department is planned accordingly. Annual Calendar of events is prepared by the Committee organized for the said purpose. This takes into consideration the National, State and local holidays. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. Number of classes for each topic is decided

according to the syllabus and credits (PG) assigned to each topic/Group/paper etc. College administration provides a well constructed weekly Routine/Schedule/ time table for each year /semester for both UG and PG classes. Departmental heads prepare the routine which is approved by the Principal duly. Teachers prepare their lectures according to the syllabus allotted and classes available. Classes are held according to the schedule under the supervision of college administration. We have a central library with open access system . Library using LIB-MAN software. A good number of Journals ,reference books (Science and arts) are subscribed by our college. Our teaching faculty update themselves by attending Refresher Courses, Orientation Programmes, Short Term Course, Workshops, Seminars and Conferences organized at various levels such as District, University, State, National & International. Regular class test, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students.. Departments maintain the detailed record of the classes, assessments, project reports etc. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching earning, development and improvements of different methods of effective curriculum delivery. For the up gradation of subject-related knowledge, college organizes seminars, conferences, and workshops. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as * Chalk and Blackboard method * ICT-enabled teaching-learning method. * Use of Scientific models and charts for effective lecture delivery. * Distribution of class notes by teachers. * Group discussion amongst the students during the class. * Micro-teaching and seminars by students related to curriculum. * Seminar presentation by the students. * Proper and adequate instrumentation facility is given to the students for their practical classes. * Need based survey programmes, field works and educational excursions are carried by the departments. * Project work, dissertations are conducted for fulfillment of their degrees. * Seminars and special talks by experts are also arranged regularly for advance studies. * Taking feedback form students on curriculum and from faculty on curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	M.Sc. Mathematics	01/07/2018
MSc	M.Sc. Zoology	01/07/2018
MSc	M.Sc. Chemistry	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Chemistry	01/07/2018
MSc	Zoology	01/07/2018

| MSc | Mathematics | 01/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is vital part of teaching and learning process. It helps the mentor to recognize that how the students know his or her subject being taught and significant where teacher can get better his/her teaching methodology for benefit the student. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholder foresee from the institute. With this aim the college has developed following feedback systems. The feedback's are collected from the all stakeholders by the IQAC through feedback committee and analyzed. From academic year 2018 -19. After analysis of feedback inclusive reports are prepared and will be communicated to the principal for their improvement. The report of the same will be uploaded on the college website In the session 2018-19, offline feedback on curriculum is taken from the respective subject teachers regarding suggestions on improvement of the syllabus. We have received 09 teachers feedback on the curriculum and analyzed. On an average 39.67 Teachers are strongly agree, 52.37 are agree, 1.58 are neutral and 6.34 are disagree with the current syllabus of the various programmes designed by parent university. The students are the most important stakeholders of Higher Education Systems. The interest and participation of students at all levels in both internal and external quality assurance have to play a central role. From the current academic year the college has started offline feedback system. We have collected offline feedback from our under graduate second third year students. A special five point scale feedback form on the curriculum is developed. We

have received total 50 student's offline feedback on the syllabus of the various programmes designed by the parent university. On an average 42.2 Students are strongly agree, 34.6 are agree, 18.00 are neutral and 2.8 are disagree with the current syllabus of the various programmes designed by the parent university. All alumni feel proud that they are the students of this college. They are thankful to the college for providing quality education in such a rural place. They appreciate the efforts and hard work of the faculty. They admit that the college played crucial role in shaping their professional, ethical and personal life. Alumni admit that the college not only enabled them to acquire a degree but also it helped them to become human beings and inculcate human values among them and enriched every sphere of their life. Alumni suggested to start PG courses in all subjects and Competitive examination Parents' feedback is important source of information for advancement and development of the college. Likewise every year at the end of the even semester in the month of February-March, feedback forms are distributed to the parents. Parent-Teacher committee of our college collects feedback from the Parents of our students at Annual Parents Meet and also personally at the time of college when Parents come to the college. Feedback form is designed by committee under the guidance of the Principal. The feedback form covers following contexts-Academic and physical facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	360	513	396
BA	Arts	360	379	255
MSc	Chemistry	20	20	20
MSc	Zoology	20	20	20
MSc	Mathematics	40	38	38
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	651	78	18	Nill	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	15	7	1	Nill	5
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Shri. Dr. R. G. Rathod Arts and Science College designed and developed the mentoring system for the students. The well-designed objectives serve to the students personally and counsel them to maintain regularity in classrooms, practical's and other activities. Improvement in the performance and active participation in activities. As we have large no. of student strength in the college, so it no possible to reach students personally in every issue. On the solution of the same is a Mentor who can make the bridge between students and academics in a proper way. The Mentoring system is must required for the students to reach the attachments/stability, to promote in thinking and decision making and to motivate in participation for the overall program. In necessary conditions, the teacher involved in the local guardians and parents. For the smooth running of the process, each teacher allocated the specific number of the students. Mentor meets the allocated students periodically and discusses various problems as personal and academic etc. Also, Mentor gives the information different curricular and extracurricular activities. Specifically for which students are guided for the preparation of the academic material for the competition and encourage the students and encourage them for the participation as per interest. The Mentor has continuously observed the attendance of the students in classrooms and in practical sessions. If any student absent for the longer duration, Mentor contact to the student, counsel on the problem irregularity and make available to regular. Also, Mentors plays a valuable role to give the information to all the students examination pattern i.e. Continuous assessment process of the college and semester-end examination of the university. In addition to the examination related issues, mentors continuously help students such as getting the photocopies in case of result issues as well as the application of the re-evaluation of the answer paper etc. In conclusion, the issues regarding examination and processes are solved in the proper way. The regular attendance of the students in classrooms, practical sessions, curricular activities and appreciable results in the local and university level examination is only the evidence of the importance and success of the student Mentoring system. Also, the major effect of the system is reflected in the discipline and respectful relationship between students and teachers on the campus. The students are provided the possible support when they need it. Finally, the system enables the student to reach from advanced learners to an excellent level and form slow learners to the average qualifying level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
729	18	1:41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	18	17	Nill	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Vonid Vitthal Kapile	Director	Ph.D. Co-Guide in Physical Education by JJTU, Jaipur

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
MSc	Mathematics	Sem II(2018-19)	27/04/2019	25/07/2019
MSc	Zoology	Sem II(2018-19)	27/04/2019	13/07/2019
MSc	Chemistry	Sem II(2018-19)	27/04/2019	13/07/2019
BSc	B. Sc. III	2018-19	27/04/2019	08/07/2019
BA	B. A. I	2018-19	27/04/2019	14/08/2019
BA	B. A. II	2018-19	27/04/2019	14/08/2019
BA	B. A. III	2018-19	27/04/2019	19/07/2019
BSc	B. Sc. I	2018-19	27/04/2019	13/08/2019
BSc	B. Sc. II	2018-19	27/04/2019	22/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal quality assurance cell (IQAC) plan the academic calendar in correlation with the academic calendar of SGBA University, Amravati. Further IQAC and college examination committee (CEC) prepare the schedule and policies of the internal examination and evaluation. They collectively decide the time period of seminars, unit tests, and tutorials are to be conducted and tentative submission dates also fixed. At the end of each semester conducted the unit test and submission of the assignments. The schedule made for internal evaluation is circulated to the staff by the head of the department. Further, the timetable, mechanism of the internal evaluation is notified to the student by every faculty communicate to the students. Teachers explain the nature of question paper and also discuss on the seminar topics to the students and marking schemes. Printed test-answer books are made available to the students. Mark lists, submission reports and student list of the different activities are maintained in every department of the college. Finally, the internal examination marks are to be uploaded to the university portal form the CEC office.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Internal examination and evaluation of the record schedule are decided by the College examination committee and IQAC cell together at the start of the academic calendar. In which especially they decide the date of internal examinations and date of assignments/tutorial submission for students. Also, the date of the mark list submitted to the CEC committee. For theory papers, the date of assignments/test/tutorials are done at the end of each semester. The practical paper is conducted twice a year before completion of the even and odd semester. Well planned teaching, learning and evaluation schedule is communicated to the students by HOD and respective faculties for smooth implementation. Faculties of the college are discussed with students about the schedule, mechanism, and background of the evaluation process. The departmental meetings are arranged in a regular manner to analyse the status of the syllabus and smoothly conduction of the internal examination as per the decided plan. To fulfil the syllabus if needed extra lectures are arranged on holidays to complete the syllabus as per the academic calendar and teaching plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

http://rgrcollmzr.ac.in/PO_CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Sc.	MSc	Mathematics	38	9	23.68
M.Sc.	MSc	Zoology	20	4	21.05
M.Sc.	MSc	Chemistry	20	1	11.11
B.A.	BA	Arts	63	26	41.27
B.Sc.	BSc	Science	119	86	72.27

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://rgrcollmzr.ac.in/Student_Satisfaction_Survey_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	4	5.75
International	Mathematics	2	5.88
International	Chemistry	4	5.99
International	Physics	2	6.26
International	Library Science	1	5.76
International	Physical education	2	5.88
International	Home Economics	1	4.57
International	Political science	1	6.26
International	Zoology	2	6.26

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Zoology	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	13	2	Nill
Presented papers	2	6	1	2
Resource persons	Nill	1	Nill	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Personality development, Guidance of Competitive Exams, Awareness of Environment, Awareness of Voting, Swach Bharat Unnat Bharat, Andhshraddha Nirmulan, Blood group testing including HIV, Importance of Computer, Cleanliness drive	NSS	3	44

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	Political Science	Awareness program on AIDS for villagers at Aarkhed village	4	22
Awareness	Dept. of	Sickle Cell	2	200

Programme	Zoology Equal Opportunity Cell Collaboration with PHC Murtizapur	Anemia Counseling,Testing and Blood group detection of school children and villagers Shivan Khurd			

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Research Facility	Research Activity	Shri Vasantrao Naik Mahavidyalaya Dharni. Dist. Amravati	01/07/2018	30/06/2019	01

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	82154

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIB-MAN	Partially	11.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3132	801402	176	95944	3308	897346
Reference Books	373	147808	Nill	Nill	373	147808
Journals	18	Nill	Nill	21150	18	21150
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	0	NIL	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	28	11	28	0	1	3	14	10	3
Added	0	0	0	0	0	0	0	0	0
Total	28	11	28	0	1	3	14	10	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

300000	277705	400000	293920

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities: The physical facilities including Laboratories, Classrooms, Computers, etc. are made available for the students those who are admitted in the college. The students seek admission to desired courses including a laboratory curriculum. The classrooms, boards and furniture facilities are utilized regularly by the students. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and persons appointed on daily wedges. The garden of the college is maintained by the institute. The college has an adequate number of computers with internet connections and the utility software's distributed in different locations like office, laboratories, library, departments, etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central library has partially automation done through LIB-MAN software. The computer laboratory connected in LAN is open for the students and staff. Office computers which are also connected through the LAN to Office Software that makes work easier and systematic. All those computers related facilities, ICT Class Rooms and seminar halls are maintained. The college website is maintained regularly. College has various equipment like computer printers, fire extinguishers, CCTV cameras, Audio system, Inverters, etc. The college has maintenance regularly of these facilities. Academic and Support Facilities: The academic support facilities like library, sports and the other platforms supporting the overall development of the students like NSS. are open to all college students. Accession to the library is permitted without any cost. A provision of the budget for library maintenance is made by the college management. The activities like fumigation and keeping the library clean are done frequently by library staff.College has a Purchase committee as well as maintenance committee which looks after the purchase/Installation process of the required facility or equipment. All the purchases are made by calling quotation from the bidders. Once quotation is received then quotation are opened in the Purchase committee meeting and the bidder which ensures the supply of products or installation of the facility with the specifications and also with lowest price proposition are invited for supply of the product/ service provider in the stipulated time. Similarly, the Computer Department looks after the proper upkeep and maintenance of the equipment, facilities and products. At the start of the session, all the departments are asked to put in their recommendation concerning lab equipment, books of their respective subject, Sports equipment and facility requirement and all the demands related to classroom facilities and up-gradation.

http://rgrcollmzr.ac.in/Policy_for_Maintenance_of_Facility_4.4.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Awards to Students	10	5010
Financial Support from Other Sources			
a) National	GOI Scholarship	615	2052421
b)International	0	Nill	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling	13/03/2019	137	Carrier coaching class Daryapur
First year Students Orientation Programm	16/07/2018	129	Students councelling cell

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career counseling Programme	1	1	1	1

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-	Physics	Shivaji Science College, Amravati	M.Sc. Physics

		Akola			
2018	2	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	home Economics	Radha Devi GoyankaMahav idalya Akola	MA home Economics
2018	14	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Mathematics	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	M.Sc. Mathematics
2018	2	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Botany	Shivaji Science College, Akola	M.Sc. Botany
2018	1	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Botany	GVISH Amravati	M.Sc. Botany
2018	2	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Zoology	P.G. Dept. Zoology, SGBAU	M.Sc. Zoology
2018	16	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Zoology	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	M.Sc. Zoology
2018	5	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Zoology	GVISH Amravati	M.Sc. Zoology
2018	9	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	Chemistry	Shri.Dr.R. G.Rathod Arts Science College,Murt izapur Dist-Akola	M.Sc. Chemistry
2018	2	Shri Dr R G Rathod Arts Science College Murtizapur	Chemistry	Inani Maha vidyalaya Karanja Lad	M.Sc. Chemistry

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
00	Nill	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Shri Dr. R. G. Rathod Arts And Science College, Murtizapur Dist-Akola constituted "Students Council" for every academic year. The selection of the student as per the provisions of the sections 40(2) of the Maharashtra Public University Act 2016. At least two meetings of the students council were organized every year. The Principal and CDC directed how to carry events in academic year. The Committee suggested their feedback regarding the events carried out for particular year. Under the guidance of Principal, Students Council Carry number of successful events to highlight college as a best in area. Functions of the student's council • Maintain overall discipline in the campus, • Mediator between the students and college. • Coordinate all extracurricular activities and National festivals of the college. • Plays a significant role as volunteers in conferences, workshops, sports events and other functions. The representative students played an active role in the activities and different committees of the college. It will develop leadership qualities, confidence, sense of responsibility and active participation among the students. Aims and Objectives: a. To help the students in the development of their self-identity. b. To develop appropriate social skills for interacting with others. c. Guidance to develop positive attitude and behavior in order to meet challenges of life to make it better. d. Personal counseling to students. The Co-curricular activities are mostly educative and informative for the students, were as extra-curricular activities aimed to bring out their talent and making then aware of the potential in them. Encourage the student to accumulate knowledge by reading beyond their own text book. The college has organized following programme. • Orientation Programme for newly admitted student on dated 16-21 July 2018. • Teacher day program on dated Sept. 05, 2018., • Guest Lecture (A.H.Mehare) on date, Sept 08,2018, • Function "Mahaparinirvan Din., on date Dec.06,2018., • Convocation on date Feb.18,2019, • Shiv Jayanti on date Feb.19,2019, • Quiz Competition-Science Day Feb.28,2019, • Best wishes for farewell students program on dated March 22, 2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 No

5.4.2 – No. of enrolled Alumni:

86

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Dates of Alumni Committee Meeting • First meeting - 06/07/2018 • Second meeting - 25/08/2018 • Third meeting -09/02/2019 • Fourth meeting -20/02/2019 The activity for all alumina are carried out on date 18/02/2019 in presence of chief guest Dr Subhash Gawai Principal, Babasaheb Dhabekar Mahavidalaya, Karanja –Lad.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management: - The President, Management members, Principal, Head of Departments, Teaching and non-teaching faculty, Alumni, Parents, Students and representative from the field of Education, Community, Research and Industries of the respective committees participate in taking the decision for the academic and the physical development of college by the procedure run through IQAC, College Development committee, Principal, College staff council, Student Council etc. Every year at the beginning of the academic session, IQAC discusses major issues regarding academic and physical facilities. After discussion, IQAC resolved proposal forwarded to College Development committee. The chairperson and members of the CDC approved the proposals as per budgetary provisions. The following mechanism is implemented for the decentralized and participative administration. Management committee:The Management committee of the Society takes policy decisions. Management committee is elected from members of the parent society Shri. Govindsingh Rathod Shikshan Prasarak Mandal, Dahatonda for five years. Internal Quality Assurance Cell (IQAC): IQAC constituted in institution under the chairmanship of Principal as a heads of important academic, administrative units and few teachers and a distinguished educationists and representatives of the local managements and stakeholders. The composition of the IQAC are as follows-Principal of Institution, three teacher representative, lady teacher representative, member from management, Head Clerk, one nominee each from local society, students and alumni, nominee from employer and IQAC coordinator. IQAC works for Development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by College Development Committee. Members from the Management committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this committee. College Development Committee discussed and sanctioned overall comprehensive development plan of the college regarding academic, administrative and physical growth, and enable college to excellence in curricular, co-curricular and extra-

curricular activities, the annual financial estimates (budget) and financial statements of the college prepared by IQAC and approve by CDC. The Principal: The Principal is the head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy matters decided by the IQAC. Head of the Departments: Heads of the various departments look after the regular administration, teaching and research in their departments and address various issues of the students and staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The IQAC gives necessary inputs and instructions directed towards all round development of each faculty member. The Management and Principal consider each member of the college as permanent asset for the entire Institution and are ever eager to facilitate and initiate any fruitful activity inclined towards Human Resource Development. Head of the institution permits faculty for papers presentation at conferences/ seminars/workshop and attends orientation programme/ refresher / Short term course. Principal also persuades faculty to follow best practices in the College for their self-development. The evaluation of teaching faculty by the students and administration is done for their development.
Admission of Students	We have always followed a very simple and transparent admission procedure wherein the eligible students are admitted to the courses. The applying students have to follow the procedure and submit their applications within the due time frame. The Admission committee follows a screening procedure wherein the students also get counselling and guidance. The eligible students are admitted on merit basis as per government rules. Students from marginalized sections, specially abled students, wards of ex-servicemen and sports quota are admitted with due concessions and facilities. The student strength every year attains its sanctioned level in a hassle free manner.
Library, ICT and Physical Infrastructure / Instrumentation	Library is computerized with complete bar-coding of all books. Library is

	also having internet zone to facilitate online access to users with high speed internet connectivity. The College has computer lab to facilitate all the online and offline teaching and other support system. All the departments have computers with suitable configuration to ensure ICT use in teaching learning process. We have classroom which ensured LCD projector based teaching. The College has furnished Laboratories, well equipped classroom, Parking space, water cooler and seminar hall with capacity of more than 200.
Research and Development	Research has been considered as an important and integral part of the academic environment in our College. We provide a conductive atmosphere for Research and Development activities in our Institution. Institution submitted proposals for recognition Centre for Research Development in Physics, Zoology and mathematics. Seminars / workshops were organized by the institution to provide expert information on Research. The College promotes faculty for research activity by granting them leave. Institute also encourages and insists upon members to submit research papers in Conferences/ Seminars/Workshop at regional, State, National and International levels
Examination and Evaluation	To administer uniformity for conduct of internal assessment as per the direction of parent university, this process would be accountable for measurement of CO's and PO's. All the faculty members regularly attended S.G.B. university theory and practical examination paper evaluation in winter summer sessions.
Curriculum Development	The curriculum is prescribed by Sant Gadge Baba Amravati University, Amravati . The curriculum undergoes a revision once in four years. The institution encourages our faculty to contribute to enrich the curriculum during the course of its revision. This is carried out by communicating to the university during the process of preparing and finalising the revised / new curriculum. Further the institution captures the data pertaining to curriculum by obtaining a well-articulated feedback by the alumni once a year as well as the students during

	the final year of their course. The consolidated recommendations are forwarded to the university.
Teaching and Learning	Teaching plans were prepared and verified accordance with syllabus and scheme of examination given by Parent University. The teaching – learning process is facilitated through qualified, trained and experienced teaching faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities. The teachers maintain daily diary of lectures delivered, practical's conducted and academic activities performed. On regular basis and the feedback is communicated. Each teacher is a guardian for group of students. Success of students in University Exam is discussed and analyzed at regular intervals. The concerned faculty monitored on a regular basis for their effective implementation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	IQAC, College Development Committee (CDC) and head of institution are the front runner in planning of new need based activities and programmes and they are implemented every year by using e-resources.
Administration	By using office management software.
Finance and Accounts	By using office management software
Student Admission and Support	Offline admission, offline fee payment, student notifications through sms and emails
Examination	University Examination is done as per the schedule of the University. College has an Examination committee which takes care that all scheduled exams should conduct in the College and attempt by all the students so that students will perform well in University examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr. G. D.	National	Saksham Yuva	2000

| | | Shende | Workshop for NSS co-ordinanator in Savitribai Phule University ,Pune. | Samarth Bharat Abhiyan | |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop for Marathi language d evelopment Skill in Marathi	Workshop for Marathi language d evelopment Skill in Marathi	05/01/2019	05/01/2019	11	8

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in physical education	1	25/02/2019	18/03/2019	21
ARPIT (R. C.) in Physics	1	13/11/2018	28/02/2019	108
Refresher course Environmental studies for all subject	1	20/08/2018	12/09/2018	21
Refresher course in life science	2	20/08/2018	12/09/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	7	13	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Cooperative Society, All schemes applied to state government employees	Credit Cooperative Society, All schemes applied to state government employees	Students welfare department of affiliating university

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. Mechanism for internal audit and external audit is as follows. Internal Audit: Internal audit is a continuous process which ensues after each and every financial transaction. • The audit takes place at two levels viz. receipt and payment. • The receipts of the fees collected from the students are checked by the authority. • The official letters, official funds collected, and Bank statements are checked by the authority. External Audit: The external audit takes place annually after the completion of every financial year. The external auditor checks Accession records at three levels viz. 1) The checking of Accession record of the finance. 2) All the purchase records. The nature of the payment is categorized into 1) Revenue Expenditure 2) Capital Expenditure This is also checked by the auditor. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned department of the capital expenditure is also checked and verified. Departmental Accession Register, Stock Registers/Purchase Registers are physically checked. After final checking of records, the external auditor signs the receipts and payment.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal
Administrative	No	Nill	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meeting was conducted on 18-02-2019, where parents representatives were selected, parents were updated about their ward attendance, college examination and other issues.

6.5.3 – Development programmes for support staff (at least three)

• Workshop for Marathi language skill development • College admin staffs were given permission to attend MIS, AISHE and other training camps conducted by the

university.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- **Started PG courses in Chemistry, Zoology Mathematics ● Proposals submitted to Parent University for research laboratory recognition (Physics, Zoology and Mathematics). ● Encourage the faculty members to submit the proposal for Ph.D. Supervisor. ● Fulltime teachers appointed for Arts faculty.**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NIL	Nill	Nill	Nill	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Voting awareness rally	27/09/2018	27/09/2018	45	15
Workshop on Women empowerment	18/12/2018	18/12/2018	10	37
Aids awareness programme	23/01/2019	23/01/2019	10	22
Workshop on Women empowerment	02/03/2019	02/03/2019	50	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille	No	Nill

Software/facilities		
Rest Rooms	No	Nill
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	01/08/2018	15	Swachata Abhiyan	Clean environment	100
2019	Nill	1	26/04/2019	01	Unnat Bharat Abhiyan	Students Development	26

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Discipline and code of conduct for stakeholders	02/07/2018	1. All the students are advised to follow the rules and regulations put on the notice board. 2. Students should follow the code of conduct. 3. Students should always to put on authorised identity cards in the college campus. 4. Students must attend theory classes Practicals. 5. To protect college property is everyone's duty. Damage to such property would be compensated from an individuals involved in it 6. Chewing tobacco / Gutkha is strictly prohibited 7. The disciplinary action comes under the Principal right and the rules violating

			students will be punishable.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gramgeeta Jiwan Vikas Pariksha	10/02/2019	10/02/2019	64
Awareness of Vermicomposting for Villagers	07/03/2019	07/03/2019	25
Best out of Waste	07/03/2019	07/03/2019	20
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of automobiles 2. Ban on the use of Plastics 3. Tree plantation 4. Pedestrian friendly pathway 5. Reduction in use of paper in administrative procedure

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No.1 Title of the Practice Awareness Programme on prevention of HIV/AIDS. Thousands of people are infected and children are being orphaned because of HIV/AIDS in our country.. The best we can do to prevent this disease from spreading and taking more lives, is to educate and create awareness. This programme aimed to assess the knowledge of rural youth regarding HIV/AIDS and to create awareness among them. Murtizapur tehsil is in Akola district in Vidarbha region. Educational development is not so satisfactory as compared to rest of Maharashtra. It has been noticed that most of the HIV patients are found in Akola district. So it is necessary to make aware the people of this region about HIV/AIDS. Our college has taken active participation to aware and educates the students to stay far away from this disease. In this college most of the students are coming from rural areas and they are not much aware of HIV/AIDS infection and mode of transmission. Under this programme different activities had carried out in the college for the students about the awareness of HIV/AIDS. The red ribbon club has been formed in the college. The students of the red ribbon club are well trained and aware people about the HIV/AIDS. The purpose behind forming the red ribbon club was to make the students to educate and aware so that they will spread their knowledge in the society. The staff members organized a programme in the college and villages around the Murtizapur to aware about HIV/AIDS. The total 10 students of red ribbon club were participated in survey and created awareness about HIV/AIDS among the people in and around Murtizapur. Out of those people, who heard of HIV, most of them knew the modes of transmission and most of them were aware of modes of prevention of HIV/AIDS. The HIV/AIDS Awareness programmes helped the people become aware of the levels of care and treatment. In the beginning students were not ready to involve in the campaign. They were giving their problems and try to avoid the work. But when we succeed to teach them that they were doing their national duties they started thinking positively and gave the positive response. The red ribbon club selected very limited students for training of the campaign as we expect more students for this training programme. When the trained students went for the field work, most of the people were not responding because of their shyness and tries to hide their problem. It takes lot of hard work to speak them. Best Practice No.2 Title of the Best practice: Practice For Real Life Education (Gramgeeta Jiwan Vikas Examination) The context Gramgeeta is an epic on Indian village life. It is a book of poetry

authored by Rashtrasant Tukdoji Maharaj. It is an ideal reference for developing village community. The book has the following significance conclusion in it. 1. The God cannot be found in Temples, Churches and Mosques as he is everywhere. 2. The best devotion to God is human upliftment. 3. People have become weak, ignorant, dome due to believe in blind faith in God and religion. The first pri-minister of India's said that if u want to develop villages u go to Rashtrasant Tukdoji. Indias first finance minister Dr. C. D. Deshmukh said the Govt. of India is undertaking various programmes for developing villages and expending a lot of money on it. This work of village reformation can be started by the social workers and villagers themselves. It is praiseworthy that such programmes are started in Maharashtra and Madhya Pradesh by Rashtra Sant Tukdoji. His work is giving inspiration to villagers to organize, to unit and work unitedly for their villages. The main purpose behind taking the activity on the Gramgeeta was to know the students about the philosophy of life which is included in the Gramgeeta. It is said that today's education is insufficient in all manners so the philosophy of Gramgeeta will teach the students the real meaning of education and help them to develop the values responsibilities toward family, society and nation. This activity will help to develop students' physical, social, intellectual, psychological and spiritual development. In this activity the college has conducted gram vikas examination to inculcate moral ethics and for overall development of the students. This activity is very close to our heart. We have given special importance to this activity because it teaches the students the real meaning of life. The trained students of the college were visited to different villages in and around Murtizapur taluka and interacted with local villagers about the importance of the Gramgeeta Jiwan Vikas Examination.During this session two guest lecturers were organized, one workshop for the student was carried out and at last the examination was taken. The 64 students were participated during this session to perceive different stages of the examination and degree certificate

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://rgrcollmzr.ac.in/Best_Practice_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shri. Dr. R. G. Rathod Arts and Science college Murtizapur was established in 2001. Its contributes in curricular development, teaching learning process, infrastructural development, supportive aspect to the students, create awareness and willingness for higher education among the rural, destitute, deprive and downtrodden sections of the society. This shows that the management has smooth governance and leadership qualities and staff of the college has long sight and set goals to achieve target. The college strives hard to release its goals and objectives. With combine our curricular activities with extracurricular activities. The following activities are conducted to improve the performance of the institution • Conduct of Student Seminars. Conduct of Assignments, tutorials, Class room tests. • Conduct of Carrier Guidance and counselling activities as a part of regular timetable which help students to acquire potentials to mould them according to their future goals and ambitions. • Conduct of Sports to students to make them strong physically and mentally which indirectly helps to improve the learning skills. • To impart social responsibility in students NSS activities are conducted regularly. • Through organizing Educational tours to help students to gain real experience about the outside world. . • Conduct of classes for slow learners so as to improve the learning skills of the student. • Vermicompost activity • Campus monitoring by

teachers and through CCTV

Provide the weblink of the institution
http://rgrcollmzr.ac.in/Institutional_distinctiveness__2018-19.pdf

8.Future Plans of Actions for Next Academic Year

1. Renovation/ Reconstruction of old buildings as per requirement. 2. Development with respect to research: - Plan for recognition of research laboratory by parent university in the subject Zoology, Mathematics and Physics 3. Plan for organizing awareness program for strengthening the research in faculty and students too. 4. To encourage the research students and faculty members to publish their research in UGC care listed and High impact journals. 5. To organize workshop on IPR and encourage faculty and research students for quality work. 6. Teaching learning resources inspire the faculty to use ICT facilities. 7. Plan for establish the blended learning pattern. 8. Upgradation of Classrooms with LCD for advanced ICT facilities. 9. Establish the local linkages for all departments for seminars/ workshops/sharing of instruments/ expertise. 10. To organize workshop on research ethics. 11. Plan for the registration of Alumina Association. 12. Plan for filling the vacant post in various departments.